SJIB Circular 14/2021

26 November 2021

**To all SELECT and SJIB Members**

Dear Sir/Madam,

**Changes to Statement of Employment Particulars**

The SJIB recently conducted a review to update and modernise the following Statement of Employment Particulars for:

* Apprentices
* Adult Trainees
* Electrical Operatives

Employers must provide a principal statement on the first day of employment and a wider written statement within 2 months of the start of employment.

All Apprentices and Adult Trainees must be employed on SJIB Statement of Employment Particulars which are available from [www.sjib.org.uk](http://www.sjib.org.uk)

For more guidance, please email [fiona.cornwall@sjib.org.uk](mailto:fiona.cornwall@select.org.uk)

Yours faithfully,



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| Fiona Harper  The Secretary | Pat Rafferty  For UNITE the Union | Alick Smith  For SELECT |