



Initial Application for an Electrical Fitter (ECITB) SJIB Grade (ECS) Card

Scottish Joint Industry Board for the Electrical Contracting Industry

<p>Please return this form with one passport style photograph with your name and National Insurance number printed on the reverse.</p>	Section 1 – Personal Details (must be completed by the applicant)					
	National Insurance Number:					
	Full Name:					
	Address:					
	Postcode:			Date of Birth:		
	Email:			Tel:		

Completion Checklist – Have you completed and enclosed the following (if applicable)?	
A Passport style photograph (Section 1)	
A copy of your ECS Health, Safety and Environmental certificate or valid exemption (Section 2)	
Apprenticeship Details (Section 3)	
Apprenticeship Qualifications (Section 4)	
Mandatory Qualifications (Section 5)	
Employment Details (Section 6)	
Copies of new qualifications / certificates (Section 7)	
GDPR Privacy Notice (Section 8)	
Occupational Disciplines & Definitions (Section 9)	
Your fee	

Fees	
Initial Application	£36.00
<p>All cheques and Postal Orders should be made payable to the SJIB. If you wish to make payment by card, please complete the attached SJIB Payment Request form and submit with your application form.</p>	
Please Note: Fees are Non Refundable	

Section 2 – ECS Health, Safety and Environmental Assessment
<p>Before you can be issued with an SJIB Grade (ECS) Card you must have demonstrated the required level of Health & Safety awareness. You can demonstrate this by successfully completing the ECS Health, Safety and Environmental Assessment or by providing evidence of a valid exemption. A list of exemptions can be obtained from www.sjib.org.uk.</p> <p style="text-align: center;">Please Note: ECS Health, Safety and Environmental Assessment certificates must have a minimum of six months remaining before they expire and must be enclosed.</p>

Please Note: Applications take two to three weeks to process.

Office Use only					
Apprenticeship	ECITB Diploma in Installing Engineering Construction Plant and Systems Electrical at SCQF Level 7	NQF/SQA equivalent accompanied with the applicable technical certificates etc. for those ECITB frameworks	ECITB NVQ Level 3 in Installing Commissioning Electrotechnical Systems & Equipment (Plant)	ECITB NVQ Level 3 in Maintaining Plant and Systems (Electrical)	Grade
C & G 2381/2	C & G 2391/2	C & G 2394	C & G 2395	C & G 2396	C & G 2400/1
LCL Level 3 BS 7671 Code: 601/5665/X	LCL Level 3 BS 7671 Code: 601/5903/3	LCL Level 3 BS 7671 Code:601/5928/5	LCL Level 3 BS 7671 Code: 601/5929/7	LCL Level 3 BS 7671 Code: 603/3132/ X	BPEC Level 3 BS 7671 Code: 603/3430/7
SQA [SELECT] 208	SQA [SELECT] 209	SQA [SELECT] 214	SQA [SELECT] 218	SBS	ECS
EAL BS 7671 Code:600/3719/2 & 601/5321/0	EAL BS 7671 Code:600/4338/6 & 600/4337/4	EAL BS 7671 Code:601/8231/3	TSBT (01-04)	CompEx	
Missing Paperwork:				APL	

Section 3 – Apprenticeship Details (if applicable)

If you are applying for an Electrical Fitter (ECITB) SJIB Grade (ECS) Card, you must enclose proof that you have completed an SJIB recognised Electrical Fitter (ECITB) apprenticeship.

Section 4 – Apprenticeship Qualifications

Individuals must have at least **one** of the qualifications listed below to qualify for an Electrical Fitter (ECITB) SJIB Grade (ECS) Card. Copies of certificates must be enclosed.

Title of Qualification

ECITB Diploma in Installing Engineering Construction Plant and Systems Electrical at SCQF Level 7

NQF/SQA equivalent accompanied with the applicable technical certificates etc. for those ECITB frameworks

ECITB NVQ Level 3 in Installing Commissioning Electrotechnical Systems and Equipment (Plant)

ECITB NVQ Level 3 in Maintaining Plant and Systems (Electrical)

Section 5 - Mandatory Qualifications

Before you can be issued with an Electrical Fitter (ECITB) SJIB Grade (ECS) Card you must provide evidence that you have completed the following:

SQA [SELECT] Customised Award in Requirements for Electrical Installations (208) (within the last five years); OR

City & Guilds Requirements for Electrical Installations (2382) Full Course (within the last 5 years); OR

EAL Level 3 Award in Requirements for Electrical Installations (BS 7671) June 2008 (2015) (code: 601/5321/0) (within the last five years); OR

LCL Level 3 Award in Requirements for Electrical Installations (code 601/5665/X) (within the last five years)

Section 6 – Employment Details (if applicable)

It may speed up your application and avoid delay if you provide us with this information.

Name and Address of Employer

If self-employed please tick the box

Section 7 – GDPR Privacy Notice

Please indicate whether you give permission for us to disclose information in line with our GDPR Privacy Notice Yes No

To access the SJIB Privacy Statement, please visit http://www.sjib.org.uk/news/SJIB_Privacy_Statement

Section 8 – Qualifications

The qualifications listed below will appear on your card if copies of certificates are enclosed with your application.

SQA [SELECT] Tailored Award in Design and Verification of Electrical Installations (208)	
SQA [SELECT] Initial Verification of Electrical Installations (209)	
SQA [SELECT] Inspection & Testing of Electrical Installations including Periodic Inspection (214)	
SQA [SELECT] Requirements for Electrical Installations to BS 7671 (218)	
C & G IET Wiring Regulations (2382) (BS 7671)	
C & G Inspection & Testing (2392) (BS 7671)	
C & G Design & Verification (2340) (BS 7671)	
C & G Initial & Fundamental Inspection & Testing (2394) (BS 7671)	
C & G Periodic Inspection, Testing and Certification (2395) (BS 7671)	
C & G Design, Erection & Verification (2396) (BS 7671)	
EAL Level 3 Requirements for Electrical Installations (BS 7671) Code: 601/5321/0	
EAL Level 3 Requirements for Electrical Installations (BS 7671) 2018 Code 603/3298/0	
EAL Level 3 Periodic Inspection, Testing & Certification Code: 600/4338/6	
EAL Level 3 Initial Verification & Certification Code: 600/4337/4	
EAL Level 4 Design & Verification Code: 601/8231/3	
LCL Level 3 Award in the Requirements for Electrical Installations BS 7671 (601/5665/X)	
LCL level 3 Award in the Initial Verification and Certification of Electrical Installations BS 7671 (601/5929/7)	
LCL Level 3 Award in the Periodic Inspection, Conditioning Reporting and Certification of Electrical Installations BS 7671 (601/5903/3)	
LCL Level 3 Award in the Initial Verification, Periodic Inspection Testing, Conditioning Reporting and Certification of Electrical Installations BS 7671 (601/5928/5)	
LCL Level 3 Award in the Requirements for Electrical Installations BS 7671:2018 (603/3132/X)	
ECITB Technical Tests TSBT (01-04) (only valid if obtained within the last three years)	
ECITB's Diploma in Installing Engineering Construction Plant & Systems Small Bore Tubing Assemblies	
CompEx (Ex01–Ex11) (only valid if obtained within the last five years)	
CompEx (Ex12-Ex12A) (obtained since 2013 and only valid within the last five years)	
Scottish Building Standards (216) (only valid if obtained within the last three years)	
BPEC Level 3 Award in the Requirements for Electrical Installations BS 7671 Code: (603/3430/7)	

The SJIB have seen a significant increase in the number of fraudulent certificates and cards and treat this matter very seriously.

In 2000 the SJIB National Board introduced the following rules:

- **Any operative who submits forged certificates to the SJIB when applying for their card will have their existing card removed and no further applications will be considered for a period of 6 years, i.e. the lifetime of two cards.**
- **An operative who submits a false application may be denied a card for a period of 6 years.**

These rules will be applied if, after a thorough investigation, an individual is found to be in breach of either rule.

Completed applications should be returned to:

**The SJIB
The Walled Garden
Bush Estate
Midlothian, EH26 0SB
email: grading@sjib.org.uk**

Additional information on grading can be obtained from www.sjib.org.uk or by calling the SJIB Grading Department on 0131 445 9216. Monday – Thursday 8.30am-5.00pm and Friday 8.30am-2.30pm.

