

ECS Health, Safety and Environmental Assessment Application Form for Members of Unite the Union

In response to SJIB affiliation to the CSCS Scheme, there is a requirement to obtain an ECS Health, Safety and Environmental Assessment prior to the renewal of any SJIB Grade (ECS) Card.

To assist our Members in obtaining this important certification, Unite the Union currently hold ECS Assessments at various locations throughout Scotland. The Assessments take place, subject to demand.

Please complete the enclosed ECS Health, Safety and Environmental Assessment Application Form and return it together with either a cheque, postal order, or credit or debit card details for the sum of £30.00 **made payable to the SJIB**. This form should be sent to the Union office where you will sit the assessment, choose one of the addresses from the table below.

Unite the Union 42- 44 Union Street Aberdeen AB24 5TJ Tel: 01224 645271	Unite the Union 110 Blackness Road Dundee DD1 5PB Tel: 01382 227369	Unite the Union The Education Department John Smith House 145 West Regent Street Glasgow G2 4RZ Tel: 0141 404 5424
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On receipt of your completed application, it will take a minimum of 14 days before you receive written confirmation of the date and time of your Assessment.

Photo identification and proof of membership must be shown to the Invigilator at the time of the Assessment.

If you are employed by an SJIB Company, your employer has a responsibility to allow you to undertake the Assessment without charge. Alternatively, if you are not employed by an SJIB company, our colleagues at SELECT also provide similar facilities in their premises at The Walled Garden, Bush Estate, Midlothian, EH26 0SB.

Tel: 0131 445 9216.

The full range of questions and answers can be obtained from the www.sjib.org.uk and should be read prior to your Assessment. Your local library can assist if you do not have a computer.

This facility is for Unite the Union members only.

Please note the discounted rate is only applicable to Union members who have been a ‘paying member’ for 13 weeks prior to their assessment date.

If you’d like more information on how to join Unite please visit the website www.unitetheunion.org/

SJIB GDPR Privacy Notice

The SJIB records the personal data requested in this application form on a secure IT database which enables the SJIB to provide you an ECS Health, Safety and Environmental Assessment and an SJIB Grade (ECS) card. In order to do this the SJIB are required to update and maintain your record of training, qualifications, SJIB grade(s) achieved over the years and applications.

The following details are retained on the SJIB's database:

- National Insurance Number
- Name
- Address
- Email
- Phone Number
- Date of Birth
- Union Membership Number
- History of apprenticeship (if applicable)
- Grade card applications
- Grade
- Qualified Supervisor (SELECT or NICEIC if applicable)
- Training courses
- Occupation
- Documents (scanned application forms and certificates)

The legal bases for the collection, processing, and transference of this data is *necessary for the discharge of a contract and explicit consent*.

You may request the correction, completion, or deletion of your records at any time by submitting a request in writing to the SJIB. Please be aware that to request the deletion of your records is to delete your entire history and all records with the SJIB. This means that the SJIB would no longer be able to confirm your history of apprenticeship, SJIB grade(s), vocational qualifications, or any other qualifications to you or a potential employer/client/site.

Unless you specifically request the deletion of your records, the SJIB will retain these indefinitely as a record of your educational and professional attainment.

The SJIB would like to be able to share your details with other organisations, where appropriate. If you agree to this potential sharing of restricted personal data, please sign this document and indicate below by ticking each box and return it to the SJIB with your application.

Organisations		Organisations	
SELECT Members		Recruitment Agencies	
SJIB Members		Contractors	
JIB		Local Authorities	
Unite the Union		Building Standards Departments	
Employer (Current)		Other businesses	
Potential Employers		Any Other Named Person (Please record below)	

For more information please refer to the SJIB Privacy Statement by visiting www.sjib.org.uk and clicking on GDPR.



ECS
Health, Safety and Environmental Assessment
Application

Personal Details (Please Complete in Block Capitals)
National Insurance Number:
Full Name:
Address:
Post Code:
Date of Birth:
Telephone Number:
Mobile Number:
Occupation:
Grade:
Name of Employer:
Union Membership Number:

(Tick appropriate box)

Unite the Union Member	£30.00	<input type="checkbox"/>
Question & Answer Study Booklet	£5.00	<input type="checkbox"/>

To view the full range of questions and answers before you sit your assessment go to www.sjib.org.uk your local library can assist if you do not have a computer.

Please make cheques/postal orders payable to the SJIB; alternatively complete and return the attached Payment Request form with your application.

Return your ECS Application and payment to the address of the Union office where you want to sit the assessment (Refer to the table overleaf).

